

**Minutes for the May 20, 2010
Board Meeting of the
Bulverde Area Humane Society
Bulverde/Spring Branch Chamber of Commerce Bldg
30450 Cougar Bend Bulverde 78163**

Board President called the meeting to order at 6:08 P.M.

Board members present: Richard Lindell, Lynda Binkley, Christine Touw, Barbara Barban, Lori Osuna and Tom Blacklock

Board members absent: None

Guests present: Lucy Page, Jeri Blacklock, Tracy Bradshaw and Sally deSousa

1. **Treasurers Report** by VP/Acting Treasurer Lynda Binkley: Barbara B made the motion to accept the reports and Tom seconded. The vote carried 6/6. Richard asked the status on Quick Books and Lynda said it was in full operation.

2. **Approval of Minutes** from the 15 April 2010 Board Meeting: Internet motion was made by Barbara Barban to accept, Tom Blacklock seconded and 6/6 board members voted to approve the minutes.

3. **Animal Report**: Jan-April 2010: Dogs Intake: 80 Dogs Adopted: 79 Transfers: 1
Cats Intake:46 Cats Adopted :34

4. **Internet Votes**:

- A. On 4/24 Barbara Hall submitted her letter of resignation. Barbara Barban made the motion to accept and Lynda Binkley seconded and 6/6 board members voted to accept the resignation.
- B. Lynda Binkley made the motion that we join the Bulverde/Spring Branch Chamber of Commerce for a fee of \$125 per year; that we place an ad in the 2010 Edition of the Chamber of Commerce publication; and that we change the location of board meetings to the Chamber location. Richard seconded and the motion carried 6/6.

5. **Public Comment**: None

6. **Reports from Committees**:

- A. Finance Committee: Grant application status:
 - 1) HW treatment and feral cat projects: No update
 - 2) BAHS is designated as Life Insurance Beneficiary on 2 different policies. Lynda Binkley suggested renting a bank safety box to house the policies and will research this. There was a discussion on seeking legal counsel with one of the Attorneys who have worked with the shelter: Ray Jeffries, Larry Shallcross and Dannette Mitchell.
- B. Media/Communication Committee :
 - 1) Newsletter: This will be published via e-mail in June. All members were asked to broadcast this newsletter. Suggestions were to area veterinarians, trainers, and potential corporate sponsors.

2) Bulverde Community Newspaper article on JV Program: Lynda Binkley and Barbara B both spoke with the reporter (Miranda) and the reporter will interview members regarding the JV Program.

3) Advertisement in Chamber of Commerce Publication: Lynda B made the motion that a full page ad for \$525 be placed in the journal and suggested including the 3 local non-profits: BAHS, HCAL, and ARF. BAHS will pay 50% and have ½ of the ad space and the other two non profits will pay 25% each with a ¼ ad space each. Tom seconded the motion and the vote carried 6/6. Lori said she would design the advertisement with assistance from Roland Hermann.

C. Bylaws and Policies & Procedure Committee :

1) Recruiting and Placement of Volunteers Policies. Minor changes were recommended. Christine made the motion to accept the volunteer policies as revised and Lynda seconded. Vote carried 6/6.

2) Orientation, Liability & Application Packet. Barbara B made the motion to accept the packet and Lori seconded. The vote carried 6/6. The packet will be on the website and copies in the files for new volunteers. New volunteer orientation will be every T, Th and Sat at 10AM.

3) Policy status on complaints & grievances (Tom): no update

D. Projects & Plans :

1) ES Project to rebuild kennel slope & build steps. Project completed. Richard suggested a plaque honoring Eagle Scout Justin Miller's accomplishment and Tom will assist.

2) ES Project to build steps on side of the mobile. Pending. Tom will look into the status on this project.

3) Caretaker project to close off one pen and paint/seal: postponed

4) Meow Mart: no update

E. Nominations :Appoint Chair

F. Animal Publicity:

7. Unfinished Business

A. Recruiting for Shelter Operations Positions :

Assistant Shelter Managers : Tracy Bradshaw is interested in training for this position. Tracy will start working on Saturdays.

Junior Volunteer Coordinator : Advertising suggested

Adoption Event Coordinators : Advertising suggested

B. Frost Bank Food Drive & Adoption Event (Barbara B and Christine Touw). The event is scheduled for June 12. An adoption event is scheduled from 10-4 at Petsmart and at 11 the group will parade across the parking lot and accept the food collected. The bank will then sponsor a chuck wagon luncheon. Frost Bank is doing advertising for this event.

C. Heb food coordinator: Tom is now the POC with HEB and responsible for arranging food pick ups. Tom reported that he, Roland, Jay Lord and Jim Morgan picked up 3,213 pounds of food.

D. Fax/Copier replacement: Lori donated.

8. **New Business:**

A. Joining the American Humane Society: Lynda B made the motion that we renew membership for \$125 per year. Barbara B seconded and the vote carried 6/6.

SA Area Foundation Grant in honor of Terry Lynn Poerner Charitable Trust:

Lynda met with the trust representatives and they were impressed with the shelter

operation. We should see a considerable monetary donation in the near future.

C Purchase of Safe: Lynda briefed that they cost about \$300 but will do further

research.

D BAHS participation in Oak Village North June 5 Garage Sale: Christine and Tom both suggested that this would be a good fundraiser if we could get someone to oversee this event.

E. PEC Charities: This is an annual event for the presentation of the monies donated by the employees. This year BAHS will receive \$410. Tom and Jeri Blacklock will represent BAHS at the May 27 event.

F. Shelter Open/Closed Banner: Lynda suggested that we have the banner made for \$75. This banner will be at the Wiley road entrance so the public will know if the shelter is open for business. Barbara B seconded and the vote carried 6/6.

G Address Stamp: Lori suggested this and will order for the shelter.

Meeting Adjourned at 8:10PM.